



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

ALPHA ARTS AND SCIENCE COLLEGE

- Name of the Head of the institution **Dr.A.Sivasankar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04424762368**
- Mobile no **9994893135**
- Registered e-mail **artscollege@alphagroup.edu**
- Alternate e-mail **aascprincipal@alphagroup.edu**
- Address **Post Box No. 30, Tundalam Road,
Chettiyar Agaram Road, Behind
Ramachandra Hospital, Porur**
- City/Town **Chennai**
- State/UT **Tamil Nadu**
- Pin Code **600116**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **University of Madras**
- Name of the IQAC Coordinator **Dr.B.Mitra Priya**
- Phone No. **6380329035**
- Alternate phone No. **9884442578**
- Mobile **9994893135**
- IQAC e-mail address **iqac.aasc@alphagroup.edu**
- Alternate Email address **aascprincipal@alphagroup.edu**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://alphagroup.edu/arts-science/downloads/AQAR-2020-2021.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://alphagroup.edu/arts-science/AQAR2021-2022/CRITERIA_1/Criterion%201%20-%20AQAR%202021%20-%202022/1.1.1/1.1.1%20-%20College%20Calendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.77	2017	12/09/2017	11/09/2022

6.Date of Establishment of IQAC

07/06/2010

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biotechnology Department	Collaborative	Tamil Nadu Forest Department	2021-2022	5,00,000
Biotechnology & Commerce Department	Students Project Scheme 21-22	Tamil Nadu State Council for Science and Technology	2021-2022	30,000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted International conference on Multidisciplinary Research and Innovations
2. Created OBE environment
3. Publications in UGC CARE journals
4. Created a research eco system that has attracted funded projects of students and staff from TNSCST and State forest Research

Institute respectively.

5. Sensitized all staff members on the importance of IPR through webinar by Indian Patent Association

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Conduct Multidisciplinary Conference	Conducted International conference on Multidisciplinary Research and Innovations
To Emphasis experiential learning	More number of students have undertaken the field work in their respective domain.
To encourage staff members and students to undertake funded project	Four students projects were selected by TNSCST and one project from State forest research institute, Tamil Nadu forest Department
To Create OBE implementation environment	Course instructors drafted Program outcomes, Course outcome focusing on enhancing cognitive abilities of students
To increase MOUs to have more collaborative activities with real time experience	To hone the entrepreneurial skill College entered MOU with TIE, Core department like BBA also signed MOU
Staff members should publish papers in journals	Around 30 papers were published in reputed journals, UGC CARE List journal and Scopus
Encourage students to participate in sports and cultural events	Students participated in State, National level sports events.
To increase the number of seminar/workshop/ Guest Lecturers through the industrial experts to establish the connection of academia and industry.	More number of seminar, workshops, Guest lectures were organised to enrich the students cognitive abilities.
To increase the number &	Nearly 18 staff members

significance of publication by faculty in conference	published 50 articles in National / International conference proceedings
To sensitize the students the importance making the community aware of various social and developmental issues	More than 50 activities like awareness program , competition and webinars were organised to sensitize the students regarding social and developmental issues

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council of the College	05/08/2021

14. Whether institutional data submitted to AISHE

Part A

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To increase the number of seminar/workshop/ Guest Lecturers through the industrial experts to establish the connection of academia and industry.	More number of seminar, workshops, Guest lectures were organised to enrich the students cognitive abilities.
To increase the number & significance of publication by faculty in conference	Nearly 18 staff members published 50 articles in National / International conference proceedings
To sensitize the students the importance making the community aware of various social and developmental issues	More than 50 activities like awareness program , competition and webinars were organised to sensitize the students regarding social and developmental issues
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14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020 - 2021	31/03/2022

15. Multidisciplinary / interdisciplinary

In order to nurture the passions of the students, college is adopting multidisciplinary approach which helps students to carve their own path. College implemented outcome based education which promotes the applied aspects of multidisciplinary education. Existing syllabus allows commerce students to choose allied subjects like economics or mathematics .science students to choose Math or Physics Also students were allowed to choose non-major electives from other disciplines. Furthering the efforts to enhance the skills and capabilities of Students, College is planning to bring in short term and vocational courses.

16. Academic bank of credits (ABC):

In order to implement the Academic Bank of Credit, the affiliating university must disclose its modus operandi as the college is affiliated with the University of Madras. The curriculum that offered currently includes credit-based courses. Additionally, the college encourages students to enrol in courses provided online by SWAYAM, NPTEL, etc. Student-centered learning, which incorporates project-based learning, internships, assignments, and problem-based learning, is implemented in the classroom to guarantee the quality of course delivery to ensure student's preference

17. Skill development:

In addition to academic credentials, Alpha Arts and Science College aims to impart skills that would prepare students for the workforce. College offers certificate programmes in communication skills, including BEC from Cambridge University. The college has signed MOUs with TIE, ICT and YUVA and hosts various programmes

on campus to foster students' entrepreneurial skills. Students participate in internship programmes to hone their skills in the fields they are interested in. Students are given opportunities to represent student forum which is an elected position to explore their leadership skill.

Nearly every industry is experiencing change as a result of technology. Recognizing the value of technical skills, departments now offer certificate programmes relevant to their industry. Mou with Skillrack helps the students to enhance coding skills. Students have the chance to serve as president and vice president of different cells and department clubs, where they plan numerous activities to foster the development of their social, decision-making, and problem-solving skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Literature, Culture, arts and social practices falls under the ambit of IKS. Orienting students in our rich tradition instil pride in being Indian. To uphold Tamilian Culture, the college hosts traditional games during the Pongal festival on campus. Our students extended their learning by teaching Silambam to the adopted school's students. Additionally, students have the option of choosing Hindi as a language course. Even though the recommended language of instruction is English, we give due emphasize to Tamil, Malayalam, Telugu, Sanskrit and Hindi so that our students' understanding and application is not compromised over Indian languages. In our college, promoting Indian culture and Indian languages across the curriculum is given a higher priority.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Alpha arts and science College offers 11 programs and all these programs are offered as outcome based Education by clearly stating the Program outcomes and Course outcomes. Program outcomes not only focuses on developing domain -specific skills but also on outcomes that ensure ethical progress and entrepreneurial skill .College instructs the course instructors to decide the outcome of the course focusing on cognitive abilities like Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Attainment of outcome is assessed through internal and external components. Formative assessment through CIA, Model examinations, assignments, seminar and Summative assessment through end-semester university examination. Also feedback is collected from alumni, employer and teacher

regarding curriculum as an indirect method of assessment.

20.Distance education/online education:

Blended learning experience has been offered in our institution to ensure optimal behaviour modification. Teachers run their own YouTube channel and blogs to post the instructional input and assignments. A complete paid version of G-suite is utilised on need basis. Technology in education and technology of education in right proportion to deliver exceptional learning outcome.

Extended Profile

1.Programme

1.1	390
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Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	1872
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Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	514
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	565
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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	88
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	88
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	126.12205
4.3 Total number of computers on campus for academic purposes	320

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College adopts planning and monitoring mechanisms to ensure effective delivery of curriculum to all students.

- The Council meets to determine the academic plan for each semester; important dates of internal assessments, model examinations [Practical and Theory] are fixed.
- Based on the university preamble the workload for each department is planned and distributed among the head and staff members of the respective department.

- Subject allocation is done by Heads of Departments based on specialization of faculty also taking into consideration choice of subject expressed by faculty in a proforma
- The Timetable Committee spearheads creation of the Time table prior to the semester for each course based on their credits designed in the curriculum
- The lesson plan, seminar and assignments schedule are prepared prior to the commencement of each semester.
- All activities recorded in the Handbook designed for each course.
- Documents are prepared as per ISO 9000:2015. Periodic internal audits are conducted to ensure the regular updates of documents. ISO coordinator of the college ensures the proper recording of academic details every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA_1%2FCriterion1+-+AQAR+2021+-+2022%2F1.1.1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared prior to the commencement of the semester by the Council in consultation with the Head of the Institution. Academic activities, dates of internal assessments, curricular, co-curricular and extracurricular events of the college are clearly planned and stated in the calendar to facilitate in academic planning.

The calendar is circulated to all the students. All the academic activities are conducted as per the college academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA1%2FCriterion1+-+AQAR+2021+-+2022%2F1.1.2

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

488

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

In order to integrate cross-cutting issues University of Madras has incorporated variety of courses into curriculum, resulting in a holistic development of the students.

The institution, with its vision and mission to impart holistic education, ensures that cross cutting issues are integrated into the curriculum delivery.

This is done effectively through subjects such as Human Resource Management and Principles of Management which includes business ethics, business values, corporate ethics, corporate social responsibility.

Basic Physics course includes solar energy and its applications in

the curriculum which instils importance of environmental sustainability.

Animal and Medical Biotechnology course address the importance & methods of preserving wild life.

All UG program contains a course on Environmental Studies at their third and fourth semester which creates awareness on nature of environment, ecosystem, natural resources, biodiversity and conservation, environmental pollution.

All UG program contains a course on Value Education at their fifth semester. The course deals with value system, human values, salient features for life, human rights, social evils, cybercrime and corruption.

Personality Enrichment Level 1 & Personality Enrichment Level 2 deals with Self disclosure, anger management, stress management, interpersonal effectiveness, study skills, time management, maintaining trust, resolving interpersonal conflicts, applying emotional intelligence and enhancing self-esteem.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

213

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1565

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA1%2FCriterion+1+-+AQAR+2021+-+2022%2F1.4.1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA1%2FCriterion+1+-+AQAR+2021+-+2022%2F1.4.2

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

561

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

455

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For first year Students College conducts bridge course for English, Mathematics and technical aspects in their respective domain. At the end of the bridge course an assessment is made to determine the learning level of the students. Depending on their performance tutorial class is organised for advanced learners and remedial class for slow learners. The second and third year student's levels are identified based on their marks in previous examinations.

The faculty encourage advanced learners to take part in various seminars, conferences, and intercollegiate competitions. They are also advised to take more tests, do more revisions, work through difficult problems, etc., as an effort to improve their university standing. For slow learners extra classes are handled to clarify their doubts, the mentor card which documents the academic progress of the student is reviewed periodically by the mentor and counselling is provided, wherever necessary to help the slow learner. PTA meetings, Academic Review meetings help monitor the progress of the learners.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F2.2.1
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1872	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning:

Field Surveys

The management take all possible efforts to engage students in hands on experience by insisting them to take up field surveys related to their domain. This field surveys help students to gain self-confidence and enhance their communication skills. By undertaking field surveys, they are able to connect theory in the real time scenario.

Internships:

Students can select an internship that allows them to explore their career options based on their goals in their field. Here, the knowledge learned in classroom is put into practise.

Study tour

It is a perfect informal set up where students can enhance their perspective about culture , nature and other eco -system.

Participative learning

participative learning always encouraged through organising seminars, conferences and group discussions

Problem solving methodology:

Case studies:

Case studies are discussed in class room to relate to the significance of longitudinal idea about any important case.

Research activities

PG Students are encouraged to take up funded projects and UG students have done their group project as a part of their curriculum. In the academic year 21-22 four PG students have undertaken TNSCT funded projects.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAOAR2021-2022%2FCRITERIA%2F2.3.1

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College faculty use ICT tools like Power point presentation during pre-pandemic period. In post -pandemic period ICT tools enable to conduct teaching in blended mode. College has 14 ICT enabled class room for presentations and meticulous analysis. College is Wi-Fi enabled campus. In Addition, College has access to vast e-learning resources. Course instructors are managing a separate whats app group to post their lecture notes, assignment question and for other communications. College has Media lab facility to create video lectures and upload in appropriate platforms for students to use as extra learning resources. To get feedback from the students only Google forms are used.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

519

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College ensures that internal exams are conducted in a transparent manner. The date of the CIA and Model exams is determined by the college council at the beginning of the Year and is published in academic calendar which is made available in website. Assignment, seminar, attendance and internal tests are all included in the internal assessment process. The course instructor gives students advance notice of these internal components. At the completion of every unit course instructor gives an assignment, seminar to test the cognitive abilities of the students. Before internal and model exams, the Principal and Vice-Principal Academics check if the syllabus has been completed. Exam cell conducts common internal test at the completion two and half units and Model examination after the completion of five units. Exam cell sends a circular to departments to submit the question paper pertaining to exams within a stipulated time. Course instructor prepares the question paper which is verified by Head of the department and Principal. Exam cell prepares the time table for the examination in turn departments circulate it to the students.

File Description	Documents
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2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Exam cell of the college conducts common internal exams like CIA

and Model examination for all courses of various programs. Within a week course instructors evaluate the answer script and distribute it to the students. Course instructor records the marks in log book. Along with seminar and assignment, attendance, average marks of CIA and Model exam is taken to arrive the internal marks for 25 marks. Internal marks is disclosed to students before the end semester examination and the same is acknowledge by students Any grievances relating to internal assessment is represented by student to exam cell through grievance redress form which is presented before Examination committee and resolved with the help of the Principal within a time frame of 10 days

File Description	Documents
Any additional information	View File
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2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the programme outcome and course outcome. The Course Outcomes for all programmes are defined by the University of Madras to which the institution is affiliated. All Course Outcomes are clearly shared with Teachers at the commencement of the Semester. If required Course instructor can modify COs. Before the commencement of the course, the instructor thoroughly explains to students what they will be able to do at the end of the course. Program outcomes are displayed in department notice board. Course outcome is stated in Lesson plan which is circulated among students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes and course outcomes are evaluated by Direct and Indirect method.

The mapping of COs and POs is evaluated using descriptors like Strong, moderate and low.

If COs Strongly match with POs assigned -3, If moderately matches assigned -2, if it matches at low level assigned -1

Direct Assessment methods

Continuous Assessment: COs are assessed through CIA Exam, Model Exam, Assignments and seminar.

Semester - end theory Examination: For affiliating Colleges University conducts end -semester examination.

Indirect Assessment Method:

Exit -Survey : This survey is taken from the final year students at the completion of their program.

Alumni Survey : This survey is conducted with the alumni to obtain suggestions on PO attainment.

Employer Survey: This survey is taken from the employer to measure the attainment of POs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

559

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F2.6.3.2

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F2.7.1

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.3 Lakhs

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.nic.in/ https://www.fo rests.tn.gov.in/pages/view/research-education

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The AASC institution has established an Ecosystem for knowledge production and transfer.

ICT- ICT Academy has been working through a program in the areas of Faculty Development, Student Skill Development, Entrepreneurship Development, Youth Empowerment, Industry-Institute Interaction, Digital Empowerment and Research & Publications.

Pantech Proed Pvt.Ltd and Department of ECS has devised a solar powered LED bulb and tube light system to provide light in the

laboratory to reduce the electric power consumption.

The Indus Entrepreneurs (TiE). AASC has entered in to an MOU with TiE, holding access to regular TiE Chennai events, Mentoring and Idea Validation services and also students get to access with members with domain expertise.

AASC, Association for Computing Machinery (ACM) It provides seminars, lectures, learning forums and networking opportunities with peers and experts across the computing spectrum.

Young Indians (Yi), AASC has entered into an agreement with Yi, thereby providing opportunities to the students to engage in activities and initiatives that they conceptualize, and participate in the Yi National & Chapter events in other cities like the summit

PG Department of Biotechnology, AASC has signed an MOU with Biozone Research Technologies & Path gene Healthcare Pvt, Ltd for Collaborative Research and Student Training

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA3%2F3.2.1

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

67

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution evinces keen interest in enhancing the personality Development kindling the students involvement in volunteering the activities of various cells

NCC, NSS, RRC, YRC, Physical education, Encatus ,Women Cell and Rotaract are the nuances that mentors the skills of the student community. Activities organised through the cells empower the physical and mental abilities of the students to strengthen their life skills

Lectures, workshops ,Demonstrations, Competitions and Certificate Examinations in NCC are the various Extension Activities of the college which emphasize on Leadership , Legal rights, Gender sensitization , Health & Hygiene, Patriotism ,Greenery and Disaster management

- Continuous Activities to build team work and leadership amongst student community
- Awareness about the role of cleanliness environment in human health and contribute to the National SwachhBharat Abhiyan
- Health & hygiene , Yoga
- Promoting Bio degradable manures on sustainable agricultural practices.
- Training of Rural Women, self earning Practices.
- Impact & Sensitization:
- Experiencing the modalities in organizing the activites the stakeholders are sensitized to develop the inter -personal relationship within the unidentical genders.
- To develop quality of commitment and tolerance

Learning outcomes of the activity:

- 1.Empower the attitude to build the kinship among the people
- 2.Build up relationship with organizations/NGO s.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA3%2F3.4.1
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2296

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

135

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution ensures adequate availability and effective utilization of physical infrastructure for curricular, as well as co-curricular activities, Seminars, Conferences.

The infrastructure facilities and learning resources are categorized as under:

(a) Academic infra structure includes Class rooms , Tutorial rooms, Computer center Library and reading rooms ,TCP(Training Cum Placement) hall to conduct training and Placement meetings.

(b) Support facilities include canteens, the reception room with the principal's office, Cashier's desk room for the students to pay their fees, Conference hallseminar halls, play grounds, an open auditorium and a Chapel.

(c) Utilities include RO treatment plant, pure drinking facility is maintained using modern treatment technology such as filtration, Ion exchange and Reverse Osmosis. With adequate facility and capacity R.O. plants were operated to suffice the need of the college .Also, to implement zero water wastage, recycled waste water is drained to plants and utilized for washing purpose, Wash rooms, Power generator and women's lounge.

Well established biotechnology labs, permit students to carry out projects under the guidance of our faculty. The shooting floor helps studentsofVisual communication to master the indoor lighting techniques. The Editing suite is perfectly designed with the latest editing equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAOAR2021-2022%2FCRITERIA4%2F4.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games and cultural activities. The institution has two large playgrounds with provision for multiple games, such as Athletics, Cricket, Football, Volleyball, Basketball and Kho-Kho, kabadi etc. A Sports day is Organized every year and various sports and events are conducted in it for the students as well as the staff. Also the playground is maintained by undergoing periodical maintenance of cleaning and maintenance activities. The playground is also used by the NCC for its parades and drills as well as for flag hoisting on Independence Day and Republic Day. The Institution has a NCC (National Cadet Corps) office.

The Institution has a well-equipped Seminar hall for organizing annual functions, workshops, seminars, conferences and cultural events. Major cultural events are organized at the Open auditorium which will accommodate 750 people. A mega event namely Alpha Fest, Intercollegiate cultural- Kalakriti is organized every year in which various cultural competitions is conducted.

The institution has a security room in its entrance. A good space for parking four wheelers and a space with a shed is also available to park the two wheelers. There are two parking areas where more than two hundred two-wheelers can be parked.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA4%2F4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA4%2F4.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.46488

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is an old library located on the first floor of occupying an area for about 4200 sq. ft housed in an independent and spacious area having a collection includes more than 18,000 books, 37 journals, 25 magazines, 409 (CD & DVD) and back volumes of the periodicals. . . ILMS software has been installed in the version 5.0, fully automated and installed in the year 2015. The total area of the library is 4200 sq.ft. The library has a spacious reading hall and reference section with 10 dedicated computers, a printer and a Xerox machine. Average number of walk-ins per day is 100.

The reading area can accommodate more than 64 users at any point of time. The Books are classified according to decimal classification. OPAC (Online Public Access Catalogue) service is also provided .

The digital library is an additional facility for the benefit of the students and faculty consisting of NPTEL video lectures by many IIT and MIT Professors, PPTs, course material files, 3000 e-journals 75000 e-books (INFLIBNET& DELNET), periodicals, magazines, newspapers, projects, etc.

Direct access to online journals is available for staff and students . Average number of login to e-resources per day is 40.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA4%2F4.2.1

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.826

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College embraces state-of-an-art IT facilities to its students so that they can utilize these resources to reach greater heights.

All the systems are connected through LAN with high-speed internet to serve the computing needs of users to facilitate teaching,

learning, research and administration. All e-resources and services can be accessed through internet and FTP at any point of time by all stakeholders

Internet Bandwidth : 1 GBPS-ACT Network & 225 Mbps -Cherri-net high speed

LAN Facility: There are 5 data network switches (Giga byte), CCTV cameras, Intercoms and Wi-Fi access points. There is 1 GBPS of internet connectivity .

IT infrastructure includes 320 Desktop computers (Dual Core and core 2duo, P4 Processor with 2GB RAM and 250 GB to 500 GB HDD), Laptops, LCD Projectors, Scanners, CCTV Surveillance enabled campus, Portable Projectors, Wi-Fi Facility with 100% Secure Wi-Fi Coverage ,Printers, Servers, Routers ,Switches firewall and upgraded biometric access control system. The Campus is having 1 GBPS-ACT Network & 225 Mbps -Cherri-net high speed internet facility.

The biometric is used to monitor the movement of the staff.

SYSTEM SOFTWARE:

- WINDOWS 7,8 AND 10
- LINUX
- UBUNTU

APPLICATION SOFTWARE:

- C++
- MySQL
- JDK
- PHP 5.5
- AutoCAD

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA4%2F4.3.1

4.3.2 - Number of Computers

320

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

126.12205

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure facilities and learning resources are categorized viz Class rooms for the students to attend their lecture class, Tutorial rooms, Computer center Library and reading rooms ,TCP hall to conduct Placement training.

RO treatment plant is maintained using modern treatment technology such as filtration, Ion exchange and Reverse Osmosis.

The institution has adequate facilities for sports and cultural activities. College has two large playgrounds with provision for multiple games, such as Athletics, Cricket, Football, Volleyball, Basketball and Kho-Kho, kabadi & well-equipped Seminar hall .

College library having more than 20,000 books, 37 journals, 25 magazines and back volumes of the periodicals. During the last five years more than 1500 books were bought. Digital library is a special section with a focused collection of digital objects that can include text, visual material, audio material, video material, stored as electronic media formats along with means for organizing, storing, and retrieving the files and media for staff and students.

IT infrastructure includes Desktop computers (Dual Core and core 2 duo, P4 Processor with 2GB RAM and 250 GB to 500 GB HDD), Laptops, LCD Projectors, Scanners, CCTV Surveillance enabled campus, Portable Projectors, 24X7 Wi-Fi Facility with 100% Secure Wi-Fi Coverage ,Printers, Servers, Routers ,Switches firewall and upgraded biometric access control system. The Campus is having 1 GBPS-ACT Network & 225 Mbps -Cherri-net high speed internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA4%2F4.4.2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

231

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

337

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAOAR2021-2022%2FCRITERIA5%2F5.1.3
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

638

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

638

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

340

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college places a strong emphasis on developing student's aptitude, leadership skills and values to ensure their overall development. Democratically elected student's forum members are given opportunities to organize student-oriented programs like Fresher's Orientation Day, Fresher's Talent Day, Alpha Fest and Kalakrithi.

The President of Student Forum, represent the student body in IQAC with inputs and suggestions. Forum members help to monitor the dress code and discipline amongst students within the college premises.

Students at the college are divided into four houses each of which is led by Captain and Vice-Captain who will assist in organising intra-collegiate, Inter-collegiate sports competition and Sports Day.

Class representatives are invited to discuss the teaching-learning process with Principal and Vice-Principal.

Each department has their own club with office bearers who will undertake domain specific academic activities

The various cells like Women cell, EDC, TIE, ENACTUS, NSS, NCC organizes various events. The above stated system nurtures the skills of the students

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA5%2F5.3.2
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

82

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alpha has a strong body of alumni who stay connected to the institution.

Alpha's alumni are trailblazers as IT professionals, HR managers, teachers, artists, singers, business owners and experts in their respective field of work. The college has alumni who offer their expertise as Resource Persons in Department, College level programmes.

Mr.Alex Samuel Jenito, Music Producer, Acappella Arranger, Sound

Engineer, alumni, Visual Communication, Chief Guest, Alpha Fest 2021-2022.

Mr. M. Kannan, Software Developer, DSSI Solutions Pvt, India Alumni of B.Com(ISM) department gave a guest lecture in .Net Technologies on 29th April 2022.

Alumni served as judges during Kalakrithi 2022, Intercollegiate Culturals, AASC.

Sowmiya.S, Dubbing Artist and Script Writer, Tamil Film and TV Serial Industry, alumni, Information Systems Management (2011-14), Judge, Storytelling Competition

Balakrishna, Dubbing Artist, Tamil Film and TV Serial Industry, alumni, ISM(2015-18), Judge, Libretto (Lyric Writing and Performing) Competition.

Joshua Daniel, Audio Engineer, Hogarth Worldwide, Chennai alumni, Department of Computer Applications, Judge, Virtuoso.

Silambarasan, Alumni of our college acted as the judge for intercollegiate dance competition.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA5%2F5..4.1
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

AASC is an intellectual destination that challenges conventional thinking and stimulates passion to redefine learning. It establishes a good governance by including all stakeholders in managing the institution. The top level management extends its patronage in all aspects. Governing council is constituted in line with the recommendations of the University of Madras to steer the academic activities.

Managing committee and board members design policies and approve action plans. The Principal, the heads of departments forms a council which ensures that all the policy decisions and actions, fulfills the mission of the college

The Institution organizes varied cultural activities and oratorical contests, debates and also encourages students to participate in competitions outside as well. to ensure valuedevelopment The leadership training is given to the students by the investiture of the Student Forum as a democratically elected body along with class representatives and various department activity coordinators.

The Training and Placement Cell helps students determine their educational and career goals, acquire career-oriented skills and attain desired employment. It trains them in group discussions, aptitude tests, numerical ability and the technical facet, conducts mock interviews and organizes recruitment drives both on-campus and off-campus to make them employable and to contribute to nation and community..

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/about-us.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The management plays a proactive role in designing and implementing academic policies and conducts meetings with heads of departments to analyse and implement the requirements.

The Council involves in streamlining the functioning of all activities. Principal Empowers faculty by promoting participatory management and organisational change through decentralisation of the decision making process.

Faculty members actively participate and coordinate the initiatives taken by the Principal and conduct departmental and academic activities which help to achieve the departmental and college goals.

The heads of the departments and the faculty members hold positions as convenor, co convenors and members of various committees. They assist in efficient functioning of the activities of the college through a participatory mechanism. Together, the Management, Principal and Faculty strive to inculcate values and create socially responsible citizens.

All departments have their own clubs to promote academic and co-curricular activities.

The NSS and NCC aims at arousing the social consciousness of youth with an overall objective of personality development of students through community service. The College has a Rotaract Club which focuses on leadership development of the students by making them participate in the community service and professional training activities.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/currentEvents.php?ins=7
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Renovations to revive the ageing infrastructure of the institution.
2. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and other innovative means.
3. Provided intensive placement training to increase the number of placements
4. Mobilization of funds through the alumnae and other stakeholders
5. Creation and upgradation of learning resources
6. Automation of office
7. MoUs with firms ,Industries,educational and research institutions and NGO

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA6%2F6.2.1
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

AASC has a well-defined organizational structure. The Management plays a participative role in the functioning of the College. The Management reviews and evaluate the academic progress, administrative processes and co-curricular and extension activities of the College

The Governing Body & GIC steers the organization's management systems, their implementation and continuous improvement. All important decisions of the College are guided by this body

consisting of Management representatives, Principal, IQAC Convenor.

IQAC ensures efficient progression of the College with regard to academic and quality initiatives. It is involved in developing a quality system and programmed action to improve the academic and administrative performance of the College.

Principal is the decision-making authority and establishes the quality policy and objectives of the College. The Principal is responsible for the functioning and growth including administrative, academic, cocurricular and extra-curricular activities of the college.

At the department level, the Heads of the departments are wholly responsible for coordinating all departmental academic activities. Faculty are responsible for the academic and curricular development of the students. Staff members of the departments are made as members of various committees. Students are involved as active members of the committees.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA_6%2F6.2.2
Link to Organogram of the institution webpage	https://alphagroup.edu/arts-science/AQAR2021-2022/CRITERIA_6/6.2.2/6.2.2%20(a)/6.2.2%20College%20Organogram%20proof.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Financial Benefits

- Provident Fund, Gratuity, E.S.I facilities
- Interest free loan facility for teaching employees
- Tuition fee concession for children of employees if admitted to courses/ Grades under Alpha Group of Educational Institutions

Leave Benefits (As per University rules)

- 8 days of casual leave are provided to both teaching and non-teaching staff.
- 4 days of paid Medical Leave.
- Female teaching and non-teaching staff can avail a Maternity Leave of 90 days

Career development and progression

- Wi-Fi Facility to the Staff inside the College Campus
- Faculty Enhancement programmes for skill up-gradation and training are organized every year for both teaching and non-

teaching staffs

- On Duty given to teaching staff to participate and present papers in Conference/ Seminars/ Workshops/ FDP,etc.
- Journal Access to enrich their Professional strength
- Special Games are conducted during Sports Day for both teaching and non-teaching staff.
- Teacher's day is celebrated by conducting special events and felicitating the teachers.
- Awards of excellence for Institution Contribution

Non Teaching

- Provident Fund, Gratuity,E.S.I facilities
- Interest free loan facility for employees
- Tuition fee concession for children of employees if admitted to courses/Grades under Alpha Group of Educational Institutions.
- Joy of Sharing-Sharing provisions to housekeeping staff during Christmas Eve.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA6%2F6.3.1
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

84

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of the academic year performance appraisal pro-forma prepared by HR is circulated among the teaching staff and filled in format is submitted to the principal who after having a careful scrutiny forward the same to HR department. In addition, the performance of the staff is also evaluated through students' Feedback at the end of the every academic year.

Performance of the department is submitted to the principal in the form of monthly report. Also for each subject log book is maintained by the subject teacher wherein the staff mentions the topic covered and activity undertaken for that subject on a daily basis. This log book is submitted through HOD to Vice -Principal and Principal at the end of every month. Any shortcoming is immediately communicated to the respective department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external audit is conducted as per the statutory norms. Books

are maintained as per the accounting policies, the institution functioning under the auspices of the Society is assigned a cost centre code. The financial statements are free of material misstatements, including omissions.

Fixed assets are valued at historical cost. Depreciation has been charged on Fixed Assets at rates prescribed under the Income Tax Act 1961. Investments are valued at cost. We have recorded all known liabilities in the financial statements. Income Tax Return and Audit report are filed as per the scheduled date.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financed college the primary source of fund is tuition fees and it is mobilised on timely basis by giving prior intimation to students through SMS, notification in notice board. The fund raised is effectively utilised for the routine expenditure like payment of salary to teaching and non-teaching staff, maintenance and up gradation of laboratory equipment and purchase of library books.

Furthermore, fund is also sanctioned for various departments on the basis of the budget presented by the respective heads of the department for organising various curricular activities like Guest Lecture, Webinar and conferences and co-curricular activities like sports and cultural. At the end of the year financial statements are prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has signed a MoU with Yuva Chapter of CII-Yi to facilitate knowledge sharing through webinars, competitions and projects with the greater objectives of building young leaders with a futuristic vision, developing responsible youth for the future - who will engage in nation building, skilling and training of Youth. AASC's academic and research capabilities continue to contribute to the Innovation Ecosystem by providing ground-breaking solutions and suggestions for tackling key problems, as well as instilling the idea of entrepreneurship and startup in students.

Alpha Arts and Science College inaugurated the student chapter of TiE to foster the spirit of entrepreneurship within the students. The chapter is focused on inspiring, educating and mentoring students to make them good entrepreneurs.

AASC campus is in collaboration with

- ICT Academy
- Skill Rack for Placement Training
- ACM-Women Chapter
- Google Developer Students Club
- Cambridge Assessment English

- Student Chapter of Madras Management Association in, 2021
- ICSI Study center
- CDAC

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA6%2F6.5.1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The institution created an online communication system through group mail ID / Facebook for sharing the college activities.

2. University of Madras has made provision in the structure of certain programs to give students experiential and participative learning experience. Students can join any industry/ advanced laboratory /MNC etc. for internship in 4th semester. Project work, assignment, quiz, presentation etc. are integral part of CIA in all programs. Student centric methods adopted

3. Laboratory Practical classes in Science

4. Departments Surveys conducted by students of commerce and Business administration

Departments based on the research requirements

- Presentation of Survey Reports by students
- Internship Programme Involving students for collecting data pertaining to social cause.
- Participation of students Department Seminars

- Study Tours
- Editing of Department magazine
- Problem solving Methods.

Departments provide students tasks that inculcate in them problem solving skills; they receive practical and direct experience of negotiating difficult situations, and are trained as capable, competent and accomplished individuals.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F6.5.2
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA6%2F6.5.3
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not about woman, it is making society around to work for everyone. Alpha Arts and Science College is very keen in making this possible in every way. Pattimandram was organised on topic "Indraya Suzhalil Vazhkaiyil Vetri Pera Perithum Vuthavuvathu Puthumai Pennin Thiyagangale-Adavarin Thiyagame". Parallely, Alpha's women's cell, YI Masoom vertical, Enactus, NSS and TiE organized a range of webinars, competitions, workshop, community program throughtout the year 21-22 .Students of both genders participated and benefited out of it.

Theme-based awareness lectures, webinars, workshops, campaigns and competitions on personal hygiene, motivation, PEHEL & Movement for Menstrual hygiene & Sex education were organised among girl students. Webinars on Entrepreneurial platform for equipping today's youth, Community programs on Social Awareness on usage of the gadgets by youth and sentizing parents to guard thier ward, Competitions - Tamil & English essay writing, Declamation on topics like: "Indraya Samudhaya Valarchiku Mukiyakaranam Pengal" as well as Digital Activism-Women & Media" were conducted

File Description	Documents
Annual gender sensitization action plan	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA7%2F7.1.1%2F7.1.1%28+a%29
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA7%2F7.1.1%2F7.1.1%28b%29

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is committed to producing less trash and recycling it by putting it through a mechanism that allows spent materials to be reused, therefore conserving natural resources.

Solid Waste Management:

Paper, plastics, glass, metals, meals, and other everyday operations at the College create trash. At every level and source, the trash is separated. The administrative supervisor ensures that garbage is collected at predetermined times on each floor. The College has got an authorized vendor who collects garbage from the specified location, sorts it, and disposes of it at government-approved landfills. The Sanitary Napkin Incinerator makes it simple and safe to dispose of napkins hygienically. It also offers

solutions for recycling items that do not belong to garbage or trash.

E-Waste Management:

Electronic equipment - computers, printers, photocopy machines create flip flops, memory chips, motherboards, compact discs, cartridges. Instead of purchasing a new equipment, the buyback option is used to upgrade technology. Electronic trash created by hardware that cannot be reused or repurposed is disposed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

AASC provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities were organized inside college to promote harmony towards each other. The College to promote sports and academic activities has organized Annual Sports meet and Alpha Fest. An intercollegiate, Technical, Cultural & Literary fest in name KalaKrithi

AASC'S Language departments (English, Tamil, French & Hindi) has a club in name Muses Club. Through this club various competitions like Debate, Poetry with lyric writing, JAM, Script writing were organized promoting linguistic inclusive environment. To contribute to communal & socio-economic environment the institution has conducted various events & activities. This includes the following activities done by green cell - the Inauguration of the green technology, Sapling distribution to nearby community, E- Poster Presentation Competition - Sustainable Development, Rethink Plastic, Feed the Planet, certificate course on Mushroom Cultivation, Seed Ball Making, Value of Community Service. Community Programs and commemorative days were also organized and celebrated by NSS, NCC, Units of the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from preparing sound academic foundation of the student community, the college constantly work upon to develop them as better citizens of the country. In this regard the college inculcates a feeling of oneness among the student community through various practices and programs.

The college ensures that the students participate carry enthusiastically in all such activities. The college had put a great effort to increase the level of awareness and opportunities practices among the students this includes:

- i) Celebrating Independence Day & Republic Day with a vigour.
- ii) Practice of singing National Anthem at the end of every day prayer
- iii) Social justice day pledge was taken on 16th sep 2022, to celebrate the birthannivessary of social activist Periyar E..V..Ramaswamy.

The faculty of various departments, have organized lot of academic and co-curricular activities for the propagation of the fundamental duties & Rights of the Indian Citizens.

List of Activities like National Unity Day, Birth Anniversary of Bharat Ratna Dr.A.P.J.Abdul Kalam,Bharathi Ula, Voter's Day, 125th Birthday of Netaji Subash Chandra Bose, Republic Day, Martyrs Day- Mahatma Gandhi, Observance of Bonded Labour Abolition Day, International Yoga Day were celebrated to inculcated values for being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAOAR2021-2022%2FCRITERIA7%2F7.1.9
Any other relevant information	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAOAR2021-2022%2FCRITERIA7%2F7.1.9

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Alpha is an equal opportunity provider for students and staff, also provides an inclusive environment for people of all classes, communities, race, religions, linguistic and ethnic groups with respect and appreciation given to differences in culture.

Every year the college organizes cultural festival "ALPHA FEST" that provides a platform for students to exhibit cultural talents. A number of on stage and off-stage events are organized. An intercollegiate cultural festival Alpha Kalakirthi was conducted to commemorate the Institution's Silver Jubilee year. Participation in all events interdepartmental and intercollegiate is purely on the basis of merit

World commemorative days like Martyr's Day, Voter's Day, Independence Day, Republic Day, International Women's Day, Youth Day, AIDS Day, National Science Day, Yoga Day, Earth Day are examples of the days commemorated.

Webinars on Entrepreneurial platform for equipping today's youth, PEHEL & Movement for Menstrual hygiene & Sex education. Community programs on Social Awareness on usage of the gadgets by youth and guidance of parents. Competitions - Tamil & English essay writing, Declamation on topics like: Indraya Samudhaya Valarchiku Mukiyakaranam Pengal, Digital Activism-Women & Media"

Indraya Suzhalil Vazhkaiyil Vetri Pera Perithum Vuthavuvathu Puthumai Pennin Thiyagangale-Adavarin Thiyagame. Lady with Perseverance were conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

ENACTUS

1.Title of the Practice

Global Competition entries on "Race to Rethink plastics and Race to feed the planet."

2.Objectives of the Practice

The goal of the project is to transfer the environment to nature-friendly and thereby enabling an opportunity for entrepreneurship too.

3.The Context

The Enactus is aa platform to serve the society at large, with their projects which leads to long-lasting influence on people and the planet.

4.The Practice

Packaging materials out of the oyster mushrooms, edible-cups replace single-use plastic and paper cups. Organic farming, Handmade enriched Nutri-bars

5.Evidence of Success

Projects Ed-cups and Nutri-bars have advanced to the top 48 out of the 91 innovative projects from 15 countries.

6.Problems Encountered and Resources Required.

Difficult to convert people to use an eco-friendly product

CII-YI Yuva

1.Title of the practice

Fabricate students for a better tomorrow

2, Objectives of the practice

To provide Young Indians (YI) with a forum to realize their vision of a developed country.

3.The Context

To gain leadership, team building experiences for students and to take part in activities that would have a significant impact on

both the individual and the nation.

4.The Practice

Entrepreneurship, Innovation, Rural Initiatives, Uniformed And Civil Services, Masoom , Climate Change, Accessibility, Gift An Organ, Learning, Branding, Bagnify, Sugadaram, Sports Verticals.

5.Evidence of Success

To evolve as responsible citizen, tone students' skills and serve their communities.

6.Problems Encountered and Resources Required

Educating students about climate change and equipping them to combat it.

File Description	Documents
Best practices in the Institutional website	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F..%2Farts-science%2FAQAR2021-2022%2FCRITERIA7%2F7.2.1
Any other relevant information	https://www.youtube.com/watch?v=YsNePStD3sg

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The International Conference on Multidisciplinary Research and Innovations was organised virtually on December 9th and 10th, 2021 as part of our institution's Silver Jubilee celebrations. The Chief Guest for the inauguration was Dr.Shahul Hameed, Professor, School of Applied Social Sciences (Arouni) Te Wananga o Aotearoa, University of New Zealand. The Guest of Honour was Dr. Latha Christie, Associate Director & Scientist G. Microwave Tube Research & Development Center (MTRDC) Defence Research Development

Organization (DRDO), Bangalore. Dr. Mrs. Grace George, Founder and Chairperson and Mrs. Suja George, Vice Chairperson, Alpha Group of Institutions also presided.

Dr. Shahul Hameed released the Proceedings of the conference and addressed about the pandemic scenario and the challenges faced. Dr. Latha Christie captivated the crowd with her insightful speech on the cutting-edge discoveries to influence adversary nations.

Participants presented papers in the various disciplines of the Science and Arts through breakout rooms in zoom.

The Valedictory was on the 10th December through virtual mode. The Guests of Honour were Dr. Shamima Hussain, Scientist - FUGC- DAE CSR, Kalpakkam Node Kokilamedu and Dr. Mary Anita Rajam, Department of Computer Science and Engineering, Anna University, Chennai. This conference marked a milestone in the history of our institution

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College adopts planning and monitoring mechanisms to ensure effective delivery of curriculum to all students.

- The Council meets to determine the academic plan for each semester; important dates of internal assessments, model examinations [Practical and Theory] are fixed.
- Based on the university preamble the workload for each department is planned and distributed among the head and staff members of the respective department.
- Subject allocation is done by Heads of Departments based on specialization of faculty also taking into consideration choice of subject expressed by faculty in a proforma
- The Timetable Committee spearheads creation of the Time table prior to the semester for each course based on their credits designed in the curriculum
- The lesson plan, seminar and assignments schedule are prepared prior to the commencement of each semester.
- All activities recorded in the Handbook designed for each course.
- Documents are prepared as per ISO 9000:2015. Periodic internal audits are conducted to ensure the regular updates of documents. ISO coordinator of the college ensures the proper recording of academic details every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_1%2FCriterion+1+--+AQAR+2021+--+2022%2F1.1.1

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared prior to the commencement of the semester by the Council in consultation with the Head of the Institution. Academic activities, dates of internal assessments, curricular, co-curricular and extracurricular events of the college are clearly planned and stated in the calendar to facilitate in academic planning.

The calendar is circulated to all the students. All the academic activities are conducted as per the college academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2FCriterion1+--+AQAR+2021+--+2022%2F1.1.2

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

488

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate cross-cutting issues University of Madras has incorporated variety of courses into curriculum, resulting in a holistic development of the students.

The institution, with its vision and mission to impart holistic education, ensures that cross cutting issues are integrated into the curriculum delivery.

This is done effectively through subjects such as Human Resource Management and Principles of Management which includes business ethics, business values, corporate ethics, corporate social responsibility.

Basic Physics course includes solar energy and its applications in the curriculum which instils importance of environmental sustainability.

Animal and Medical Biotechnology course address the importance & methods of preserving wild life.

All UG program contains a course on Environmental Studies at their third and fourth semester which creates awareness on nature of environment, ecosystem, natural resources, biodiversity and conservation, environmental pollution.

All UG program contains a course on Value Education at their fifth semester. The course deals with value system, human values, salient features for life, human rights, social evils, cybercrime and corruption.

Personality Enrichment Level 1 & Personality Enrichment Level 2 deals with Self disclosure, anger management, stress management, interpersonal effectiveness, study skills, time management, maintaining trust, resolving interpersonal conflicts, applying emotional intelligence and enhancing self esteem.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

213

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1565

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_1%2FCriterion+1+-+AQAR+2021+-+2022%2F1.4.1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_1%2FCriterion+1+-+AQAR+2021+-+2022%2F1.4.2

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

561

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

455

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For first year Students College conducts bridge course for English, Mathematics and technical aspects in their respective domain. At the end of the bridge course an assessment is made to determine the learning level of the students. Depending on their performance tutorial class is organised for advanced learners and remedial class for slow learners. The second and third year student's levels are identified based on their marks in previous examinations.

The faculty encourage advanced learners to take part in various seminars, conferences, and intercollegiate competitions. They are also advised to take more tests, do more revisions, work through difficult problems, etc., as an effort to improve their university standing. For slow learners extra classes are handled to clarify their doubts, the mentor card which documents the academic progress of the student is reviewed periodically by the mentor and counselling is provided, wherever necessary to help the slow learner. PTA meetings, Academic Review meetings help monitor the progress of the learners.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F2.2.1
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1872	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning:**Field Surveys**

The management take all possible efforts to engage students in hands on experience by insisting them to take up field surveys related to their domain. This field surveys help students to gain self-confidence and enhance their communication skills. By undertaking field surveys, they are able to connect theory in the real time scenario.

Internships:

Students can select an internship that allows them to explore their career options based on their goals in their field. Here, the knowledge learned in classroom is put into practise.

Study tour

It is a perfect informal set up where students can enhance their perspective about culture , nature and other eco -system.

Participative learning

participative learning always encouraged through organising seminars, conferences and group discussions

Problem solving methodology:**Case studies:**

Case studies are discussed in class room to relate to the

significance of longitudinal idea about any important case.

Research activities

PG Students are encouraged to take up funded projects and UG students have done their group project as a part of their curriculum. In the academic year 21-22 four PG students have undertaken TNSCT funded projects.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAOAR2021-2022%2FCRITERIA%2F2.3.1

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College faculty use ICT tools like Power point presentation during pre-pandemic period. In post -pandemic period ICT tools enable to conduct teaching in blended mode. College has 14 ICT enabled class room for presentations and meticulous analysis. College is Wi-Fi enabled campus. In Addition, College has access to vast e-learning resources. Course instructors are managing a separate whats app group to post their lecture notes, assignment question and for other communications. College has Media lab facility to create video lectures and upload in appropriate platforms for students to use as extra learning resources. To get feedback from the students only Google forms are used.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

519

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College ensures that internal exams are conducted in a transparent manner. The date of the CIA and Model exams is determined by the college council at the beginning of the Year and is published in academic calendar which is made available in website. Assignment, seminar, attendance and internal tests are all included in the internal assessment process. The course instructor gives students advance notice of these internal components. At the completion of every unit course instructor gives an assignment, seminar to test the cognitive abilities of the students. Before internal and model exams, the Principal and Vice-Principal Academics check if the syllabus has been completed. Exam cell conducts common internal test at the completion two and half units and Model examination after the completion of five units. Exam cell sends a circular to departments to submit the question paper pertaining to exams within a stipulated time. Course instructor prepares the question paper which is verified by Head of the department and Principal. Exam cell prepares the time table for the examination in turn departments circulate it to the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAOAR2021-2022%2FCRITERIA_2%2F2.5.1

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Exam cell of the college conducts common internal exams like CIA and Model examination for all courses of various programs. Within a week course instructors evaluate the answer script and distribute it to the students. Course instructor records the marks in log book. Along with seminar and assignment, attendance, average marks of CIA and Model exam is taken to arrive the internal marks for 25 marks. Internal marks is disclosed to students before the end semester examination and the same is acknowledge by students Any grievances relating to internal assessment is represented by student to exam cell through grievance redress form which is presented before Examination committee and resolved with the help of the Principal within a time frame of 10 days

File Description	Documents
Any additional information	View File
Link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F2.5.2

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the programme outcome and course outcome. The Course Outcomes for all programmes are defined by the University of Madras to which the institution is affiliated. All Course Outcomes are clearly shared with Teachers at the commencement of the Semester. If required Course instructor can modify COs. Before the commencement of the course, the instructor thoroughly explains to students what they will be able to do at the end of the course. Program outcomes are displayed in department notice board. Course outcome is stated in Lesson plan which is circulated among students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes and course outcomes are evaluated by Direct and Indirect method.

The mapping of COs and POs is evaluated using descriptors like Strong, moderate and low.

If COs Strongly match with POs assigned -3, If moderately matches assigned -2, if it matches at low level assigned -1

Direct Assessment methods

Continuous Assessment: COs are assessed through CIA Exam, Model Exam, Assignments and seminar.

Semester - end theory Examination: For affiliating Colleges University conducts end -semester examination.

Indirect Assessment Method:

Exit -Survey : This survey is taken from the final year students at the completion of their program.

Alumni Survey : This survey is conducted with the alumni to obtain suggestions on PO attainment.

Employer Survey: This survey is taken from the employer to measure the attainment of POs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

559

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_2%2F2.6.3.2

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_2%2F2.7.1

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.3 Lakhs

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.nic.in/ https://www.foressts.tn.gov.in/pages/view/research-education

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The AASC institution has established an Ecosystem for knowledge production and transfer.

ICT- ICT Academy has been working through a program in the areas of Faculty Development, Student Skill Development, Entrepreneurship Development, Youth Empowerment, Industry-Institute Interaction, Digital Empowerment and Research & Publications.

Pantech Proed Pvt.Ltd and Department of ECS has devised a solar powered LED bulb and tube light system to provide light in the laboratory to reduce the electric power consumption.

The Indus Entrepreneurs (TiE). AASC has entered in to an MOU with TiE, holding access to regular TiE Chennai events, Mentoring and Idea Validation services and also students get to access with members with domain expertise.

AASC, Association for Computing Machinery (ACM) It provides seminars, lectures, learning forums and networking opportunities with peers and experts across the computing spectrum.

Young Indians (Yi), AASC has entered into an agreement with Yi, thereby providing opportunities to the students to engage in activities and initiatives that they conceptualize, and participate in the Yi National &Chapter events in other cities like the summit

PG Department of Biotechnology, AASC has signed an MOU withBiozone Research Technologies & Path gene Healthcare Pvt, Ltd for Collaborative Research and Student Training

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_3%2F3.2.1

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

67

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

29

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution evinces keen interest in enhancing the personality Development kindling the students involvement in volunteering the activities of various cells

NCC, NSS, RRC, YRC, Physical education, Encatus ,Women Cell and Rotaract are the nuances that mentors the skills of the student community. Activities organised through the cells empower the physical and mental abilities of the students to strengthen their life skills

Lectures, workshops ,Demonstrations, Competitions and Certificate Examinations in NCC are the various Extension Activities of the college which emphasize on Leadership , Legal rights, Gender sensitization , Health & Hygiene, Patriotism ,Greenery and Disaster management

- Continuous Activities to build team work and leadership amongst student community
- Awareness about the role of cleanliness environment in human health and contribute to the National SwachhBharat Abhiyan
- Health & hygiene , Yoga
- Promoting Bio degradable manures on sustainable agricultural practices.
- Training of Rural Women, self earning Practices.
- Impact & Sensitization:
- Experiencing the modalities in organizing the activities the stakeholders are sensitized to develop the inter-personal relationship within the unidentical genders.
- To develop quality of commitment and tolerance

Learning outcomes of the activity:

1. Empower the attitude to build the kinship among the people

2. Build up relationship with organizations/NGO s.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_3%2F3.4.1
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2296

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

135

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution ensures adequate availability and effective utilization of physical infrastructure for curricular, as well as co-curricular activities, Seminars, Conferences.

The infrastructure facilities and learning resources are categorized as under:

(a) Academic infra structure includes Class rooms , Tutorial rooms, Computer center Library and reading rooms ,TCP(Training Cum Placement) hall to conduct training and Placement meetings.

(b) Support facilities include canteens, the reception room

with the principal's office, Cashier's desk room for the students to pay their fees, Conference hallseminar halls, play grounds, an open auditorium and a Chapel.

(c) Utilities include RO treatment plant, pure drinking facility is maintained using modern treatment technology such as filtration, Ion exchange and Reverse Osmosis. With adequate facility and capacity R.O. plants were operated to suffice the need of the college .Also, to implement zero water wastage, recycled waste water is drained to plants and utilized for washing purpose, Wash rooms, Power generator and women's lounge.

Well established biotechnology labs, permit students to carry out projects under the guidance of our faculty. The shooting floor helps studentsofVisual communication to master the indoor lighting techniques. The Editing suite is perfectly designed with the latest editing equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_4%2F4.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

he institution has adequate facilities for sports, games and cultural activities. The institutionhas two large playgrounds with provision for multiple games, such as Athletics, Cricket, Football, Volleyball, Basketball and Kho-Kho, kabadi etc. A Sports day is Organized every year and various sports and events are conducted in it for the students as well as the staff. Also the playground is maintained by undergoing periodical maintenance of cleaning and maintenance activities. The playground is also used by the NCC for its parades and drills as well as for flag hoisting on Independence Day and Republic Day.The Institution has a NCC (National Cadet Corps) office.

The Institution has a well-equipped Seminar hall for organizing annual functions, workshops, seminars, conferences and cultural events. Major cultural events are organized at the Open auditorium which will accommodate 750 people. A mega event namely Alpha Fest, Intercollegiate cultural- Kalakriti is organized every year in which various cultural competitions is conducted.

The institution has a security room in its entrance. A good space for parking four wheelers and a space with a shed is also available to park the two wheelers. There are two parking areas where more than two hundred two-wheelers can be parked.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_4%2F4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_4%2F4.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.46488

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is an old library located on the first floor of occupying an area for about 4200 sq. ft housed in an independent and spacious area having a collection includes more than 18,000 books, 37 journals, 25 magazines, 409 (CD & DVD) and back volumes of the periodicals. . . ILMS software has been installed in the version 5.0, fully automated and installed in the year 2015. The total area of the library is 4200 sq.ft. The library has a spacious reading hall and reference section with 10 dedicated computers, a printer and a Xerox machine. Average number of walk-ins per day is 100.

The reading area can accommodate more than 64 users at any point of time. The Books are classified according to decimal classification. OPAC (Online Public Access Catalogue) service is also provided .

The digital library is an additional facility for the benefit of the students and faculty consisting of NPTEL video lectures by many IIT and MIT Professors, PPTs, course material files, 3000 e-journals 75000 e-books (INFLIBNET& DELNET), periodicals, magazines, newspapers, projects, etc.

Direct access to online journals is available for staff and students . Average number of login to e-resources per day is 40.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_4%2F4.2.1

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.826

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College embraces state-of-an-art IT facilities to its students so that they can utilize these resources to reach greater heights.

All the systems are connected through LAN with high-speed internet to serve the computing needs of users to facilitate teaching, learning, research and administration. All e-resources and services can be accessed through internet and FTP at any point of time by all stakeholders

Internet Bandwidth : 1 GBPS-ACT Network & 225 Mbps -Cherri-net high speed

LAN Facility: There are 5 data network switches (Giga byte), CCTV cameras, Intercoms and Wi-Fi access points. There is 1 GBPS of internet connectivity .

IT infrastructure includes 320 Desktop computers (Dual Core and core 2duo, P4 Processor with 2GB RAM and 250 GB to 500 GB HDD), Laptops, LCD Projectors, Scanners, CCTV Surveillance enabled campus, Portable Projectors, Wi-Fi Facility with 100% Secure Wi-Fi Coverage ,Printers, Servers, Routers ,Switches firewall and upgraded biometric access control system. The Campus is having 1 GBPS-ACT Network & 225 Mbps -Cherri-net high speed internet facility.

The biometric is used to monitor the movement of the staff.

SYSTEM SOFTWARE:

- WINDOWS 7,8 AND 10
- LINUX
- UBUNTU

APPLICATION SOFTWARE:

- C++
- MySQL
- JDK
- PHP 5.5
- AutoCAD

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AOAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAOAR2021-2022%2FCRITERIA_4%2F4.3.1

4.3.2 - Number of Computers

320

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

126.12205

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure facilities and learning resources are categorized viz Class rooms for the students to attend their lecture class, Tutorial rooms, Computer center Library and reading rooms ,TCP hall to conduct Placement training.

RO treatment plant is maintained using modern treatment technology such as filtration, Ion exchange and Reverse Osmosis.

The institution has adequate facilities for sports and cultural activities. College has two large playgrounds with provision for multiple games, such as Athletics, Cricket, Football, Volleyball, Basketball and Kho-Kho, kabadi & well-equipped Seminar hall .

College library having more than 20,000 books, 37 journals, 25 magazines and back volumes of the periodicals. During the last five years more than 1500 books were bought. Digital library is a special section with a focused collection of digital objects that can include text, visual material, audio material, video material, stored as electronic media formats along with means for organizing, storing, and retrieving the files and media for staff and students.

IT infrastructure includes Desktop computers (Dual Core and core 2 duo, P4 Processor with 2GB RAM and 250 GB to 500 GB HDD), Laptops, LCD Projectors, Scanners, CCTV Surveillance enabled

campus, Portable Projectors, 24X7 Wi-Fi Facility with 100% Secure Wi-Fi Coverage ,Printers, Servers, Routers ,Switches firewall and upgraded biometric access control system. The Campus is having 1 GBPS-ACT Network & 225 Mbps -Cherri-net high speed internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F4.4.2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

231

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year

337

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F5.1.3
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

638

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

638

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

340

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college places a strong emphasis on developing student's aptitude, leadership skills and values to ensure their overall development. Democratically elected student's forum members are given opportunities to organize student-oriented programs like Fresher's Orientation Day, Fresher's Talent Day, Alpha Fest and Kalakrithi.

The President of Student Forum, represent the student body in IQAC with inputs and suggestions. Forum members help to monitor the dress code and discipline amongst students within the college premises.

Students at the college are divided into four houses each of which is led by Captain and Vice-Captain who will assist in organising intra-collegiate, Inter-collegiate sports competition and Sports Day.

Class representatives are invited to discuss the teaching -learning process with Principal and Vice-Principal.

Each department has their own club with office bearers who will undertake domain specific academic activities

The various cells like Women cell, EDC, TIE, ENACTUS, NSS, NCC organizes various events. The above stated system nurtures the skills of the students

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_5%2F5.3.2
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

82

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alpha has a strong body of alumni who stay connected to the institution.

Alpha's alumni are trailblazers as IT professionals, HR managers, teachers, artists, singers, business owners and experts in their respective field of work. The college has

alumni who offer their expertise as Resource Persons in Department, College level programmes.

Mr.Alex Samuel Jenito, Music Producer, Acappella Arranger, Sound Engineer, alumni, Visual Communication, Chief Guest, Alpha Fest 2021-2022.

Mr. M. Kannan, Software Developer, DSSI Solutions Pvt, India Alumni of B.Com(ISM) department gave a guest lecture in .Net Technologies on 29th April 2022.

Alumni served as judges during Kalakrithi 2022, Intercollegiate Culturals, AASC.

Sowmiya.S, Dubbing Artist and Script Writer, Tamil Film and TV Serial Industry, alumni, Information Systems Management (2011-14), Judge, Storytelling Competition

Balakrishna, Dubbing Artist, Tamil Film and TV Serial Industry, alumni, ISM(2015-18), Judge, Libretto (Lyric Writing and Performing) Competition.

Joshua Daniel, Audio Engineer, Hogarth Worldwide, Chennai alumni, Department of Computer Applications, Judge, Virtuoso.

Silambarasan, Alumni of our college acted as the judge for intercollegiate dance competition.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F5..4.1
Upload any additional information	View File

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>AASC is an intellectual destination that challenges conventional thinking and stimulates passion to redefine learning. It establishes a good governance by including all stakeholders in managing the institution. The top level management extends its patronage in all aspects. Governing council is constituted in line with the recommendations of the University of Madras to steer the academic activities.</p> <p>Managing committee and board members design policies and approve action plans. The Principal, the heads of departments forms a council which ensures that all the policy decisions and actions, fulfills the mission of the college</p> <p>The Institution organizes varied cultural activities and oratorical contests, debates and also encourages students to participate in competitions outside as well. to ensure valuedevelopment The leadership training is given to the students by the investiture of the Student Forum as a democratically elected body along with class representatives and various department activity coordinators.</p> <p>The Training and Placement Cell helps students determine their educational and career goals, acquire career-oriented skills and attain desired employment. It trains them in group discussions, aptitude tests, numerical ability and the technical facet, conducts mock interviews and organizes recruitment drives both on-campus and off-campus to make them employable and to contribute to nation and community..</p>	

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/about-us.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management plays a proactive role in designing and implementing academic policies and conducts meetings with heads of departments to analyse and implement the requirements.

The Council involves in streamlining the functioning of all activities. Principal Empowers faculty by promoting participatory management and organisational change through decentralisation of the decision making process.

Faculty members actively participate and coordinate the initiatives taken by the Principal and conduct departmental and academic activities which help to achieve the departmental and college goals.

The heads of the departments and the faculty members hold positions as convenor, co convenors and members of various committees. They assist in efficient functioning of the activities of the college through a participatory mechanism. Together, the Management, Principal and Faculty strive to inculcate values and create socially responsible citizens.

All departments have their own clubs to promote academic and co-curricular activities.

The NSS and NCC aims at arousing the social consciousness of youth with an overall objective of personality development of students through community service. The College has a Rotaract Club which focuses on leadership development of the students by making them participate in the community service and professional training activities.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/currentEvents.php?ins=7
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Renovations to revive the ageing infrastructure of the institution.
2. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and other innovative means.
3. Provided intensive placement training to increase the number of placements
4. Mobilization of funds through the alumnae and other stakeholders
5. Creation and upgradation of learning resources
6. Automation of office
7. MoUs with firms ,Industries,educational and research institutions and NGO

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_6%2F6.2.1
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

AASC has a well-defined organizational structure. The Management plays a participative role in the functioning of the College. The Management reviews and evaluate the academic progress, administrative processes and co-curricular and extension activities of the College

The Governing Body & GIC steers the organization's management systems, their implementation and continuous improvement. All important decisions of the College are guided by this body consisting of Management representatives, Principal, IQAC Convenor.

IQAC ensures efficient progression of the College with regard to academic and quality initiatives. It is involved in developing a quality system and programmed action to improve the academic and administrative performance of the College.

Principal is the decision-making authority and establishes the quality policy and objectives of the College. The Principal is responsible for the functioning and growth including administrative, academic, cocurricular and extra-curricular activities of the college.

At the department level, the Heads of the departments are wholly responsible for coordinating all departmental academic activities. Faculty are responsible for the academic and curricular development of the students. Staff members of the departments are made as members of various committees. Students are involved as active members of the committees.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_6%2F6.2.2
Link to Organogram of the institution webpage	https://alphagroup.edu/arts-science/AQAR2021-2022/CRITERIA_6/6.2.2/6.2.2%20(a)/6.2.2%20College%20Organogram%20proof.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Financial Benefits

- **Provident Fund, Gratuity,E.S.I facilities**
- **Interest free loan facility for teaching employees**
- **Tuition fee concession for children of employees if admitted to courses/ Grades under Alpha Group of Educational Institutions**

Leave Benefits (As per University rules)

- 8 days of casual leave are provided to both teaching and non-teaching staff.
- 4 days of paid Medical Leave.
- Female teaching and non-teaching staff can avail a Maternity Leave of 90 days

Career development and progression

- Wi-Fi Facility to the Staff inside the College Campus
- Faculty Enhancement programmes for skill up-gradation and training are organized every year for both teaching and non-teaching staffs
- On Duty given to teaching staff to participate and present papers in Conference/ Seminars/ Workshops/ FDP,etc.
- Journal Access to enrich their Professional strength
- Special Games are conducted during Sports Day for both teaching and non-teaching staff.
- Teacher's day is celebrated by conducting special events and felicitating the teachers.
- Awards of excellence for Institution Contribution

Non Teaching

- Provident Fund, Gratuity,E.S.I facilities
- Interest free loan facility for employees
- Tuition fee concession for children of employees if admitted to courses/Grades under Alpha Group of Educational Institutions.

- Joy of Sharing-Sharing provisions to housekeeping staff during Christmas Eve.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_6%2F6.3.1
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

84

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of the academic year performance appraisal pro-forma prepared by HR is circulated among the teaching staff and filled in format is submitted to the principal who after having

a careful scrutiny forward the same to HR department. In addition, the performance of the staff is also evaluated through students' Feedback at the end of the every academic year.

Performance of the department is submitted to the principal in the form of monthly report. Also for each subject log book is maintained by the subject teacher wherein the staff mentions the topic covered and activity undertaken for that subject on a daily basis. This log book is submitted through HOD to Vice -Principal and Principal at the end of every month. Any shortcoming is immediately communicated to the respective department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external audit is conducted as per the statutory norms. Books are maintained as per the accounting policies, the institution functioning under the auspices of the Society is assigned a cost centre code. The financial statements are free of material misstatements, including omissions.

Fixed assets are valued at historical cost. Depreciation has been charged on Fixed Assets at rates prescribed under the Income Tax Act 1961. Investments are valued at cost. We have recorded all known liabilities in the financial statements. Income Tax Return and Audit report are filed as per the scheduled date.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financed college the primary source of fund is tuition fees and it is mobilised on timely basis by giving prior intimation to students through SMS, notification in notice board. The fund raised is effectively utilised for the routine expenditure like payment of salary to teaching and non-teaching staff, maintenance and up gradation of laboratory equipment and purchase of library books.

Furthermore, fund is also sanctioned for various departments on the basis of the budget presented by the respective heads of the department for organising various curricular activities like Guest Lecture, Webinar and conferences and co-curricular activities like sports and cultural. At the end of the year financial statements are prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has signed a MoU with Yuva Chapter of CII-Yi to facilitate knowledge sharing through webinars, competitions and projects with the greater objectives of building young leaders with a futuristic vision, developing responsible youth for the future - who will engage in nation building, skilling and training of Youth. AASC's academic and research capabilities continue to contribute to the Innovation Ecosystem by providing ground-breaking solutions and suggestions for tackling key problems, as well as instilling the idea of entrepreneurship and startup in students.

Alpha Arts and Science College inaugurated the student chapter of TiE to foster the spirit of entrepreneurship within the students. The chapter is focused on inspiring, educating and mentoring students to make them good entrepreneurs.

AASC campus is in collaboration with

- ICT Academy
- Skill Rack for Placement Training
- ACM-Women Chapter
- Google Developer Students Club
- Cambridge Assessment English
- Student Chapter of Madras Management Association in, 2021
- ICSI Study center
- CDAC

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA%2F6.5.1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The institution created an online communication system through group mail ID / Facebook for sharing the college activities.

2. University of Madras has made provision in the structure of certain programs to give students experiential and participative learning experience. Students can join any industry/ advanced laboratory /MNC etc. for internship in 4th semester. Project work, assignment, quiz, presentation etc. are integral part of CIA in all programs. Student centric methods adopted

3. Laboratory Practical classes in Science

4. Departments Surveys conducted by students of commerce and Business administration

Departments based on the research requirements

- Presentation of Survey Reports by students
- Internship Programme Involving students for collecting data pertaining to social cause.
- Participation of students Department Seminars
- Study Tours
- Editing of Department magazine
- Problem solving Methods.

Departments provide students tasks that inculcate in them problem solving skills; they receive practical and direct experience of negotiating difficult situations, and are trained as capable, competent and accomplished individuals.

File Description	Documents
Paste link for additional information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_6%2F6.5.2
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_6%2F6.5.3
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender equality is not about woman, it is making society around to work for everyone. Alpha Arts and Science College is very keen in making this possible in every way. Pattimandram was organised on topic "Indraya Suzhalil Vazhkaiyil Vetri Pera Perithum Vuthavuvathu Puthumai Pennin Thiyagangale-Adavarin Thiyagame". Parallely, Alpha's women's cell, YI Masoom vertical, Enactus, NSS and TiE organized a range of webinars, competitions, workshop, community program throughtout the year 21-22 .Students of both genders participated and benefited out of it.

Theme-based awareness lectures, webinars, workshops, campaigns and competitions on personal hygiene, motivation, PEHEL & Movement for Menstrual hygiene & Sex education were organised among girl students. Webinars on Entrepreneurial platform for equipping today's youth, Community programs on Social Awareness on usage of the gadgets by youth and sentizing parents to guard thier ward, Competitions - Tamil & English essay writing, Declamation on topics like: "Indraya Samudhaya Valarchiku Mukiyakaranam Pengal" as well as Digital Activism-Women & Media" were conducted

File Description	Documents
Annual gender sensitization action plan	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_7%2F7.1.1%2F7.1.1%28a%29
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_7%2F7.1.1%2F7.1.1%28b%29

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the

D. Any 1 of the above

**Grid Sensor-based energy conservation
Use of LED bulbs/ power efficient
equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is committed to producing less trash and recycling it by putting it through a mechanism that allows spent materials to be reused, therefore conserving natural resources.

Solid Waste Management:

Paper, plastics, glass, metals, meals, and other everyday operations at the College create trash. At every level and source, the trash is separated. The administrative supervisor ensures that garbage is collected at predetermined times on each floor. The College has gotan authorized vendor who collects garbage from the specified location, sorts it, and disposes of it at government-approved landfills. The Sanitary Napkin Incinerator makes it simple and safe to dispose of napkins hygienically. It also offers solutions for recycling items that do not belong to garbage or trash.

E-Waste Management:

Electronic equipment - computers, printers, photocopy machines create flip flops, memory chips, motherboards, compact discs, cartridges. Instead of purchasing a new equipment, the buyback option is used to upgrade technology. Electronic trash created by hardware that cannot be reused or repurposed is disposed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

AASC provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities were organized inside college to promote harmony towards each other. The College to promote sports and academic activities has organized Annual Sports meet and Alpha Fest. An intercollegiate, Technical, Cultural & Literary fest in name KalaKrithi

AASC'S Language departments (English, Tamil, French & Hindi) has a club in name Muses Club. Through this club various competitions like Debate, Poetry with lyric writing, JAM, Script writing were organized promoting linguistic inclusive environment. To contribute to communal & socio-economic environment the institution has conducted various events & activities. This includes the following activities done by green cell - the Inauguration of the green technology, Sapling distribution to nearby community, E- Poster Presentation Competition - Sustainable Development, Rethink Plastic, Feed the Planet, certificate course on Mushroom Cultivation, Seed Ball Making, Value of Community Service. Community Programs and commemorative days were also organized and celebrated by NSS, NCC, Units of the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from preparing sound academic foundation of the student community, the college constantly work upon to develop them as better citizens of the country. In this regard the college inculcates a feeling of oneness among the student community through various practices and programs.

The college ensures that the students participate carry

enthusiastically in all such activities. The college had put a great effort to increase the level of awareness and opportunities practices among the students this includes:

- i) Celebrating Independence Day & Republic Day with a vigour.
- ii) Practice of singing National Anthem at the end of every day prayer
- iii) Social justice day pledge was taken on 16th sep 2022, to celebrate the birthannivessary of social activist Periyar E..V..Ramaswamy.

The faculty of various departments, have organized lot of academic and co-curricular activities for the propagation of the fundamental duties & Rights of the Indian Citizens.

List of Activities like National Unity Day, Birth Anniversary of Bharat Ratna Dr.A.P.J.Abdul Kalam,Bharathi Ula, Voter's Day, 125th Birthday of Netaji Subash Chandra Bose, Republic Day, Martys Day-Mahatma Gandhi, Observance of Bonded Labour Abolition Day, International Yoga Day were celebrated to inculcated values for being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_7%2F7.1.9
Any other relevant information	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_7%2F7.1.9

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

C. Any 2 of the above

teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Alpha is an equal opportunity provider for students and staff, also provides an inclusive environment for people of all classes, communities, race, religions, linguistic and ethnic groups with respect and appreciation given to differences in culture.

Every year the college organizes cultural festival "ALPHA FEST" that provides a platform for students to exhibit cultural talents. A number of on stage and off-stage events are organized. An intercollegiate cultural festival Alpha Kalakirthi was conducted to commemorate the Institution's Silver Jubilee year. Participation in all events interdepartmental and intercollegiate is purely on the basis of merit

World commemorative days like Martyr's Day, Voter's Day, Independence Day, Republic Day, International Women's Day, Youth Day, AIDS Day, National Science Day, Yoga Day, Earth Day are examples of the days commemorated.

Webinars on Entrepreneurial platform for equipping today's youth, PEHEL & Movement for Menstrual hygiene & Sex education. Community programs on Social Awareness on usage of the gadgets by youth and guidance of parents. Competitions - Tamil &

English essay writing, Declamation on topics like: Indraya Samudhaya Valarchiku Mukiyakaranam Pengal, Digital Activism-Women & Media"

Indraya Suzhalil Vazhkaiyil Vetri Pera Perithum Vuthavuvathu Puthumai Pennin Thiyagangale-Adavarin Thiyagame. Lady with Perseverance were conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

ENACTUS

1.Title of the Practice

Global Competition entries on "Race to Rethink plastics and Race to feed the planet."

2.Objectives of the Practice

The goal of the project is to transfer the environment to nature-friendly and thereby enabling an opportunity for entrepreneurship too.

3.The Context

The Enactus is aa platform to serve the society at large, with their projects which leads to long-lasting influence on people and the planet.

4.The Practice

Packaging materials out of the oyster mushrooms, edible-cups replace single-use plastic and paper cups. Organic farming, Handmade enriched Nutri-bars

5.Evidence of Success

Projects Ed-cups and Nutri-bars have advanced to the top 48 out of the 91 innovative projects from 15 countries.

6.Problems Encountered and Resources Required.

Difficult to convert people to use an eco-friendly product

CII-YI Yuva

1.Title of the practice

Fabricate students for a better tomorrow

2, Objectives of the practice

To provide Young Indians (YI) with a forum to realize their vision of a developed country.

3.The Context

To gain leadership, team building experiences for students and to take part in activities that would have a significant impact on both the individual and the nation.

4.The Practice

Entrepreneurship, Innovation, Rural Initiatives, Uniformed And Civil Services, Masoom , Climate Change, Accessibility, Gift An Organ, Learning, Branding, Bagnify, Sugadaram, Sports Verticals.

5.Evidence of Success

To evolve as responsible citizen, tone students' skills and serve their communities.

6.Problems Encountered and Resources Required

Educating students about climate change and equipping them to

combat it.

File Description	Documents
Best practices in the Institutional website	https://alphagroup.edu/arts-science/AQAR2021-2022/list_folder_files.php?dir=..%2F.%2Farts-science%2FAQAR2021-2022%2FCRITERIA_7%2F7.2.1
Any other relevant information	https://www.youtube.com/watch?v=YsNePStD3sg

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The International Conference on Multidisciplinary Research and Innovations was organised virtually on December 9th and 10th, 2021 as part of our institution's Silver Jubilee celebrations. The Chief Guest for the inauguration was Dr. Shahul Hameed, Professor, School of Applied Social Sciences (Arouni) Te Wananga o Aotearoa, University of New Zealand. The Guest of Honour was Dr. Latha Christie, Associate Director & Scientist G. Microwave Tube Research & Development Center (MTRDC) Defence Research Development Organization (DRDO), Bangalore. Dr. Mrs. Grace George, Founder and Chairperson and Mrs. Suja George, Vice Chairperson, Alpha Group of Institutions also presided.

Dr. Shahul Hameed released the Proceedings of the conference and addressed about the pandemic scenario and the challenges faced. Dr. Latha Christie captivated the crowd with her insightful speech on the cutting-edge discoveries to influence adversary nations.

Participants presented papers in the various disciplines of the Science and Arts through breakout rooms in zoom.

The Valedictory was on the 10th December through virtual mode. The Guests of Honour were Dr. Shamima Hussain, Scientist - FUGC- DAE CSR, Kalpakkam Node Kokilamedu and Dr. Mary Anita

Rajam, Department of Computer Science and Engineering, Anna University, Chennai. This conference marked a milestone in the history of our institution

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To increase the number of placement it is planned to organise more placement training session and invite more companies to campus.
2. To sensitize the students to social issues, to fill the knowledge gap between the community and the college. It is proposed to conduct more number of extension activities.
3. To provoke the critical thinking of the student's community through project-based learning.
4. The signing of MoUs with the eminent academic institutions , industry to foster greater creativity among learners
5. To upgrade the laboratory to fulfil the industry requirements.